



**MAA**

MATHEMATICAL ASSOCIATION OF AMERICA

# Student Travel Grant Reimbursement MathFest 2011

**Instructions:** Type or print **legibly** in black or blue ink and return this form with your original receipts to:

Grace Cunningham  
Mathematical Association of America  
1529 18<sup>th</sup> Street NW  
Washington, DC 20036

Please send no later than 9/9/2011. Any questions can be sent via email to [gcunningham@maa.org](mailto:gcunningham@maa.org).

Allowable expenses: airfare, airport parking, transportation to/from airports, tolls and \$0.555 per mile if driving, and general travel expenses, not to exceed maximum award.

**NAME:** \_\_\_\_\_ **Requested Reimbursement Amount:** \_\_\_\_\_

**EMAIL:** \_\_\_\_\_ **Maximum Grant Award:** \_\_\_\_\_

**MAILING ADDRESS where you want to receive the check:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This reimbursement request is primarily for (check one):

- ◇ Airfare & airport transportation
- ◇ Mileage & tolls: \_\_\_\_\_ Total Miles \* \$0.555/mile = \_\_\_\_\_

This reimbursement request is for (check one):

- ◇ Myself only, and I presented alone
- ◇ Myself only, my team members will submit their reimbursements separately
- ◇ Myself and team members \_\_\_\_\_

**SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

**Team Member Signature(s)** *if reimbursement is for more than one person*

*Do not write in this section, for internal use only.*

Grant Award: \_\_\_\_\_ Receipts Total: \_\_\_\_\_ **Reimbursement:** \_\_\_\_\_

Account Code: \_\_\_\_\_

Approval Signature: \_\_\_\_\_

Date: \_\_\_\_\_