

The MAA seeks candidates for Treasurer to join the MAA Board of Directors and serve as a strategic leader for the Association.

The MAA Treasurer is an officer and voting member of the MAA Board of Directors. The Treasurer has oversight of the financial affairs of the Association and responsibility for the Association's financial assets.

The Treasurer chairs:

- 1) the Budget Committee which reviews and assists in the staff's preparation of the annual operating budget and presents it to the Board for approval;
- 2) the Personnel Committee which oversees, evaluates, and sets the salary of the Executive Director, and determines the support amounts for compensated non-employee volunteers such as the President and editors, and reviews staff human-resource policies; and
- 3) the Investment Committee which oversees and reviews the work of the professional fund manager who manages the Association's investments in accordance with the Board-approved investment policy recommended by the committee.

The Treasurer also serves on the Meetings Management Committee, the Membership Committee, and the Congress.

The Treasurer is elected by the Board of Directors to a four-year term, with a limit of two full terms.

Other roles and responsibilities include:

- offering guidance to the Executive Director and financial officer in ensuring good fiscal planning, decision-making, and oversight at a governance level;
- overseeing the development of high level financial policies and their review by the board; and
- ensuring that appropriate financial statements are reviewed by the Budget Committee and the Board in order to monitor the organization's financial performance.

The Treasurer is eligible to represent the Association at Section Meetings as part of the Section Visitor Program, and is expected to attend annual meetings of the MAA.

The ideal candidate will have substantial prior administrative and financial oversight experience.

In addition to the time spent attending annual MAA meetings, attending Board meetings, possibly visiting Sections as a Section Visitor, and working on the annual budget with staff and the Budget Committee, the time commitment to fulfill the normal duties of the Treasurer is approximately 8-to-10 hours per month.

To apply, send a letter of application and a resume to hr@maa.org. Consideration of applications will begin on April 1. The successful candidate will begin as Treasurer-elect on July 15, 2020, and will assume the role of MAA Treasurer on February 1, 2021.