



# 2017 AMC 8 Competition Certification Form

Please complete and return with answer sheets.

We encourage all students through grade 8 to participate in the AMC 8 as part of the MAA American Mathematics Competitions. The AMC 8 must be administered by a competition manager at a public building including a school, library, or place of worship. The competition manager is usually a teacher or coach and must be an adult who is not related to any of the participants. Please send all AMC 8 answer sheets from your school or group together.

The competition manager and the principal, vice principal, headmaster, home school coordinator, or person with comparable title must sign this form and return it with the AMC 8 answer sheets.

## Certification by the Competition Manager

I certify that the following statements are true and that, if there are any exceptions, I have checked the box at the top of the second page and have listed the name(s) of the student(s). I understand that the absence of either my signature or the signature of the principal, vice principal, or person with a comparable title from this form may result in DISQUALIFICATION of all scores from our school. I understand that administering the AMC 8 before November 14, 2017 will lead to disqualification of our school's results.

1. Only students in grade 8 or below, and ages 14.5 or below participated in the competition.
2. The exam package(s) were maintained in their sealed condition until one hour before the start of the competition.
3. The participants were continuously monitored during the competition, and they were separated by an empty space, if possible.
4. Participants had exactly 40 minutes of working time. (See 2017 AMC 8 Teacher's Manual for the AMC Policy on Students with Accommodation Plans.)
5. No student was permitted to proctor or score the competition.
6. No parent or legal guardian assisted in the administration of the competition.
7. I collected all of the students' exam booklets following the administration of the competition. These can be returned to students after November 22, 2017.
8. After the competition, the answer sheets were kept secure and no changes were made to the answers. If the AMC 8 was given at more than one time, the exams were kept secure until all administrations were over, and all answer sheets are being returned together.
9. I have followed all the rules as stated in the 2017 AMC 8 Teacher's Manual.

Name \_\_\_\_\_ Competition Date \_\_\_\_\_

Signature \_\_\_\_\_ Telephone \_\_\_\_\_

School \_\_\_\_\_ CEEB Number \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email \_\_\_\_\_ School Grade Level \_\_\_\_\_ through \_\_\_\_\_

## Certification by the Principal, Official, or Person of Comparable Title

- a. I certify that the competition package(s) were maintained in their sealed condition until one hour before of the start of the competition.
- b. I accept the rules and procedures as described on this page and in the AMC 8 Teacher's Manual, and accept that failure to follow these rules and procedures may result in DISQUALIFICATION of all scores from our school.

Name \_\_\_\_\_ Title \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

If your school did not administer the AMC 8 competition on November 14, 2017, please enter the date(s) given on the line below. The exam may take place for official scoring from November 14-21, 2017.

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Please indicate the total number of AMC 8 Answer Sheets returned for scoring \_\_\_\_\_ See side 2.

**Exceptions**

If the exam was offered unofficially to any students after the official administration timeframe, please list their names below. The last day for unofficial AMC 8 administration is December 8, 2017.

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If accommodations for a learning disability were made, please list student name(s) and attach any supporting documentation to the certification form:

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