



# AIME Change of Venue Form

Students who qualified for the AIME must take the AIME I or AIME II at the school or institution where they received their AIME qualifying score. A student may only take the AIME I or AIME II at a different location if the school at which they qualified is unable to offer either the AIME I or AIME II. In the event that a school with AIME qualifying students is not offering the AIME I or AIME II the competition manager at that school must:

- Assist their students in finding a suitable, alternative location at which they can take the AIME. A list of schools and institutions can be found at [maa.org/amc](http://maa.org/amc). This location must be
- Complete and submit this AIME change of venue form by Friday, March 8, 2019 for the AIME I or AIME II. Scan or fax the form to the AMC Office ([amcinfo@maa.org](mailto:amcinfo@maa.org)) or (240) 396-5647.

### Section 1: Information about the school at which the student(s) qualified

Name of School \_\_\_\_\_ CEEB Code \_\_\_\_\_

Name of Competition Manager \_\_\_\_\_ Email \_\_\_\_\_

Name of Student(s)

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

### Section 2: Information about the school or institution at which the student(s) will take the AIME.

Name of School \_\_\_\_\_ CEEB Code \_\_\_\_\_

Name of Competition Manager \_\_\_\_\_ Email \_\_\_\_\_

Competition that will be offered at the school or institution      AIME I      AIME II

### Section 3: Certification of Understanding

As a competition manager at a school or institution that is unable to host the AIME I or AIME II, I understand that it is my responsibility to help my students who qualified for the AIME find an alternative location. I confirm that I have communicated with the school and competition manager listed in Section 2 and that they have enough AIME answer sheets for my student(s) to take the competition at their location.

Signature \_\_\_\_\_ Date \_\_\_\_\_