



AMC 10/12 Competitions Certification Form

Please complete and return with answer sheets.

The AMC 10 and AMC 12 must be administered by a competition manager at a public building including a school, library or place of worship. The competition manager is usually a teacher or coach and must be an adult who is not related to any of the participants. Please send all AMC 10 and AMC 12 answer sheets from your school or group together.

The competition manager and the principal, vice principal, headmaster or person with comparable title must sign this form, which must be returned with the AMC 10 and AMC 12 answer sheets.

Certification by the Competition Manager

I certify that the following statements are true and that, if there are any exceptions, I have checked the box at the top of the second page and have listed the name(s) of the student(s). I understand that the absence of either my signature or the signature of the principal, vice principal, or person with a comparable title from this form may result in DISQUALIFICATION of all scores from our school.

1. The exam package(s) were maintained in their sealed condition until one hour before the start of the competition.
2. I accept the rules and procedures described on this page and in the 2018 AMC 10/12 Teacher's Manual, and accept that failure to follow these rules and procedures may result in DISQUALIFICATION of all scores from our school.
3. The competition was held on Wednesday, February 7, 2018 or Thursday, February 15, 2018. For time zones outside the continental United States, the competition must start after 9 a.m. EST (UTC-5) February 7, 2018 or February 15, 2018.
4. The AMC 10 and AMC 12 were given at the same time.
5. The participants were continuously monitored during the competition, and they were separated by an empty space, if possible.
6. No aids were permitted other than scratch paper, graph paper, ruler, compass, and protractor. NO CALCULATORS, SMART WATCHES, OR CELLPHONES WERE USED.
7. Participants had exactly 75 minutes of working time. (See 2018 AMC 10/12 Teacher's Manual for the AMC Policy on Students with Accommodation Plans.)
8. No students were permitted to proctor or grade the competition.
9. After the competition, the answer sheets were kept secure and no changes were made to the answers.
10. No parent or legal guardian assisted in the administration of the competition.
11. I have followed all the rules as stated in the AMC 10/12 Teacher's Manual.

Name _____ Competition Date _____

Signature _____ Telephone _____

School _____ CEEB Number _____

City _____ State _____ Zip _____

Email _____ School Grade Level _____ through _____

Certification by the Principal, Official, or Person of Comparable Title

- a. I certify that the competition package(s) were maintained in their sealed condition until one hour before the start of the competition.
- b. I accept the rules and procedures as described on this page and in the AMC 10/12 Teacher's Manual, and accept that failure to follow these rules and procedures may result in DISQUALIFICATION of all scores from our school.

Name _____ Title _____

Signature _____ Date _____

Please indicate the total number of AMC 10 and AMC 12 Answer Sheets returned for scoring

Are there students who saw the competition booklet whose answer sheets are not being scored? YES or NO

See side 2.

Exceptions

If the exam was offered unofficially to any students after the official administration timeframe, please list their names below.
The last day for unofficial AMC 10/12 administration is February 27, 2018.

If accommodations for a learning disability were made, please list student name(s) and attach any supporting documentation to the certification form:
