



AMC 10/12 Important Deadlines & Information

AMC 10/12 A - February 7, 2019

January 22, 2019	Final day to order additional AMC 10/12 A bundles for participating institutions located in Canada, Alaska, Puerto Rico, Hawaii, Guam, and the Northern Mariana Islands.
January 22, 2019	Final day to order additional AMC 10/12 A bundles for participating institutions located within the continental United States.
February 6, 2019	Have students pre-fill all name and demographic information on answer sheets.
February 7, 2019	Official AMC 10 A and AMC 12 A competition date.
February 8, 2019	Return answer sheets to the MAA AMC office the day after the competition. Use an overnight or 2-day shipping service, with a tracking number, to guarantee timely arrival of these materials. FedEx, UPS, or USPS Overnight are strongly recommended.
February 15, 2019	Last day that AMC 10/12 A answer sheets will be accepted by the MAA AMC office for scoring. Answer sheets that arrive after this deadline will not be scored.

AMC 10/12 B - February 13, 2019

January 22, 2019	Final day to order additional AMC 10/12 B bundles for participating institutions located in Canada, Alaska, Puerto Rico, Hawaii, Guam, and the Northern Mariana Islands.
January 22, 2019	Final day to order additional AMC 10/12 B bundles for participating institutions located within the continental United States.
February 12, 2019	Have students pre-fill all name and demographic information on answer sheets.
February 13, 2019	Official AMC 10 B and AMC 12 B competition date.
February 14, 2019	Return answer sheets to the MAA AMC office the day after the competition. Use an overnight or 2-day shipping service, with a tracking number, to guarantee timely arrival of these materials. FedEx, UPS, or USPS Overnight are strongly recommended.
February 22, 2019	Last day that AMC 10/12 B answer sheets will be accepted by the MAA AMC office for scoring. Answer sheets that arrive after this deadline will not be scored.

- **Verify your competition materials immediately.** There should be enough answer sheets included to match the number of exam bundles you purchased. If there are missing materials, please contact Customer Service at 800-527-3690 (US), or 301-617-7805 (outside the US) immediately.
- **Download and review the 2019 AMC 10/12 Teacher's Manual.** Find it on the AMC 10/12 page at maa.org/amc.
- **Use the answer sheets you received with your competition materials. Do not use photocopied answer sheets.** Using answer sheets from previous competition cycles can result in scoring errors and delays. Photocopied answer sheets cannot be read by our scanners and cannot be scored. Please be sure to order enough exams and answer sheets for your students. For information on ordering additional exams and answer sheets, see the Additional Bundles Form on the AMC 10/12 page at maa.org/amc.
- **Check that all answer sheets are complete.** Have students complete the answer sheets by filling in the bubbles completely with their name, age, date of birth, grade, gender, and address prior to the competition date. Incomplete answer sheets could result in incorrect or delayed scoring. After the competition, please verify that these portions of each answer sheet have been completed correctly.
- **Complete and return the School Identification Form.** The correct CEEB (school) code, number of answer sheets returned, and the date that the competition was administered are crucial to the scoring process. If you are unsure of the correct code, please contact Customer Service at 800-527-3690 (US), 301-617-7805 (outside the US), or amcinfo@maa.org prior to returning your competition materials. Errors on this form can lead to inaccurate score reports.
- **Complete and return the 2019 AMC 10/12 Certification Form.** This form can be found on the AMC 10/12 page at maa.org/amc. A copy of this form was included in your competition package. Please be sure to include all signatures and list any students who took the exam unofficially after the official administration timeframe had ended.
- **Return completed answer sheets by mail the day after the competition.** Answer sheets must be received by the MAA AMC office by February 15, 2019 for the AMC 10/12 A, and February 22, 2019 for the AMC 10/12 B, in order to receive your competition report and any awards earned. Answer sheets received after these deadlines will not be scored.
- **Ship with appropriate postage using a trackable method.** FedEx or UPS two-day or overnight is strongly recommended. If shipping with USPS please use the priority mail express option. The MAA AMC is not responsible for lost or delayed answer sheets and will not accept answer sheets received after the deadlines..