

# XII. AMC 8 CERTIFICATION FORM 2003

The AMC 8 is open to any student who is in grade 8 or below and is age 14 or below. The AMC 8 must be administered by a certified teacher or an adult not associated with or related to any of the participants. The administration of the contest must take place in a public building (e.g. school, library, church). Please send all Answer Forms from your school or group at one time.

For a school/home school, the Contest Manager and the Principal, Vice Principal, Headmaster, Home School Coordinator, or person with comparable title must sign this form which is to be returned with your student Answer Forms. The Contest Manager must wait until all aspects of the contest process at the school have been completed.

## **Certification by the principal, official or person with comparable title:**

- a. I certify that the contest package(s), the Complimentary Solutions Envelope and/or the Solution Packets were retained in their sealed condition within an hour of the start of the administration of the contest.
- b. I accept for our school/home school the rules and procedures described on this page and pages 1-6, and accept that failure to follow these rules and procedures may result in DISQUALIFICATION from official standing of all scores from our school.

Signature \_\_\_\_\_ Time \_\_\_\_\_

Title \_\_\_\_\_ Date \_\_\_\_\_

If your school did not administer the AMC 8 contest on November 18, 2003 please enter the date(s) given \_\_\_\_\_.

Indicate the reason the school used a "Window" date: \_\_\_\_\_

**If the contest was taken unofficially after the "window," mark the exceptions box at the bottom and write the reason on the back of this form.**

## **Certification by the Contest Manager:**

I certify that the following statements are true or that, if there are any exceptions, I have checked the box below and have listed them above or on the back of this page. I understand that the absence of either signature from this form, and a consideration of the exceptions may result in DISQUALIFICATION of all scores from our school and understand that administering the AMC 8 before November 18, 2003 will lead to disqualification of our school's results.

1. Only students in grade 8/age 14 or below participated in the Contest.
2. The package of Contests was not opened until just before the administration of the Contest was given on Tuesday, November 18, 2003 or the first day the school was open during the "window" (see Section VII, Pages 3 & 4).
3. The participants were continually monitored during the Contest, and they were separated by an empty space, if possible.
4. Participants had exactly 40 minutes working time.
5. No student was permitted to proctor the Contest.
6. I collected all of the students' Contest booklets following the administration of the Contest.
7. After the Contest, the AMC 8 ANSWER FORMS were placed in the AMC 8 Report Envelope, kept secure and no changes were made in the answers. If the AMC 8 was given at more than one time, the Contest papers were kept secure until all sittings were over.
8. The instructions relating to the opening of the "Complimentary Solutions Envelope" and/or Solution Packets were followed.
9. I have followed all the rules as stated in this Teachers' Manual.

SIGNATURE \_\_\_\_\_ DAY & DATE  
TEST WAS GIVEN \_\_\_\_\_

School Name \_\_\_\_\_ Telephone \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

E-mail (please print clearly): \_\_\_\_\_ School Grade Level: \_\_\_\_\_ through \_\_\_\_\_

PLEASE INDICATE THE EXACT NUMBER OF  
AMC 8 ANSWER FORMS RETURNED FOR GRADING: \_\_\_\_\_

EXCEPTIONS

# Questionnaire to Help Us Serve You Better

1. Did you receive the AMC 8 Registration Brochure in a timely manner to get signed up for this year's contest? .....  YES  NO
2. Would you like to get an electronic reminder before the registration deadlines? ..... Email address: \_\_\_\_\_
3. What could we provide to help you teach math more effectively? .....
- Posters: \_\_\_\_\_
- Handout Masters: \_\_\_\_\_
- Other: \_\_\_\_\_
4. Did you like having an option to give the Contest on multiple days? .....  YES  NO
5. Do you recall seeing the 2002 AMC 8 Summary of Results and Awards?  YES  NO  
 If you received the 2002 AMC 8 Summary of Results and Awards, rate the importance of the following sections (on a scale of 1-5, 5 high)
- |  |   |   |   |   |   |
|--|---|---|---|---|---|
| A. Perfect Scores listing .....  | 1 | 2 | 3 | 4 | 5 |
| B. Merit Roll (listing 6th Grade students and below ranking in top 2%) | 1 | 2 | 3 | 4 | 5 |
| C. Honor Roll (listing all students ranking in top 2%) .....           | 1 | 2 | 3 | 4 | 5 |
| D. Statistical Tables on the AMC 8 Results .....                       | 1 | 2 | 3 | 4 | 5 |
| E. Top scoring schools by state and region .....                       | 1 | 2 | 3 | 4 | 5 |
- Instead of listing the Merit Roll and Honor Roll in the Summary Book, would you accept listing these high-scoring students on the Web? .....  YES  NO
6. What would encourage your school to continue registering for the AMC Contests? What can we do to insure your school will register again next year?  
 Please feel free to provide the name of a school or teacher in your area that you believe would be interested in our contests.

## Comments on the Contest and/or its Administration: